



State of Louisiana
Office of the Governor
Louisiana Commission on Law Enforcement
and Administration of Criminal Justice

JJDP ADVISORY BOARD MEETING

MINUTES

Holiday Inn South
9940 Airline Hwy
Baton Rouge, LA
May 22, 2013
10:00 a.m.

CALL TO ORDER

Chair William Landry called the meeting to order 10:05 a.m.

The following Board Members were present: David Burton, Ted Cox, Claire Daly, Julio Galan, James Garvey, Curtis Hooks, Roy L. Junker, Jr., ViEve Martin-Kohrs, William "Bill" Landry, Tyler Lax, Dana Menard, Dr. John S. Ryals, Jr., and David P. Walden.

Louisiana Commission on Law Enforcement staff present was: Joseph "Joey" Watson, *Executive Director*, Katherine Guidry, *Federal Programs Section Manager*, Kim Lax, *JABG Program Manager* and Carle Jackson, *Criminal Justice Policy Advisor*.

The following District Directors were present: Jeremy Edwards, *Northwest and Red River Delta Law Enforcement Planning Districts*; Marky Tucker, *North Delta Law Enforcement Planning District, Inc.*; Chad Leger, proxy for Amanda Bourque, *Evangeline Law Enforcement Council, Inc.*; Bonnie Vaughn, *Southwest District Law Enforcement Planning District*; Ronald Lampard and Helmer Magnuson, *Metropolitan/Jefferson Parish Criminal Justice Coordination Committee*; Maria-Kay Chetta, *Office of Criminal Justice Coordination*.

Other guests in attendance were: Tracy Salario, *12th Judicial District Attorney's Office*; Donna Desoto and John Gagnard, *12th Judicial District Attorney's Office, Teen Court of Avoyelles, Inc.*; Brad Hoang, *15th Judicial District Attorney's Office, Lafayette Teen Court*; Angie Crochet, *16th Judicial District Attorney's Office*; Adrienne Stroble, *22nd Judicial District Court*; Cynthia

Austin, Blake Bascle and Pam Occhipinti, *24th Judicial District Attorney's Office*; Lee Roy Clemons, *26th Judicial District Attorney's Office*; Trista Deame, *Hornby Zeller Associates, Inc.*; Roy L. Juncker, Jr., *Jefferson Parish Council*; Greg Hill, *Leesville Police Department*; Larry Landry, *Breaux Bridge Police Department*; ViEve Martin-Kohrs, *Calcasieu Parish Office of Juvenile Justice Services*; Michael Badeaux, *Iberia Parish Sheriff's Office*; and Andree Mattix, *Orleans Parish District Attorney's Office*.

Roll Call

Roll call was taken. A quorum was present.

Adoption of Agenda

Chairman William "Bill" Landry asked for a motion to adopt the agenda with amendment to add Strategy of DMC Training to "Other New Business". Claire Daly made the motion to approve amended agenda. Roy Juncker, Jr., seconded the motion. The motion passed without opposition or abstention.

Chairman William "Bill" Landry announced the requirements to attend Board and Commission meetings.

Old Business

A. Consideration of February 20, 2013, JJDP Advisory Board Meeting Minutes

Chairman William "Bill" Landry asked for a motion to accept the February 20, 2013 meeting minutes. Dana Menard made the motion to accept. Roy Juncker, Jr., seconded the motion. The motion passed without opposition or abstention.

B. Other Old Business

1. **Egrants Update** – Katherine Guidry updated the Board members and guests on several items concerning the new Egrants system. She reported that the Egrants user manual was close to completion and regional trainings would begin in July. She mentioned that a registration table had been set up on site, so that each district could register their agency and obtain user ID's and passwords, especially Districts 4, 5, 7 and 9 that would be applying for 2013 funds; also, a link for Egrants is now available on the LCLE website at www.lcle.la.gov.
2. **FY 2012 DMC Non-compliance** - Katherine Guidry reported that the waiver for FY 2012 DMC Non-compliance previously submitted to OJJDP was denied and the state would lose 20% of funding for year 2013.

Ms. Guidry stated that she and some of the JJDP Advisory Board members attended the Coalition for Juvenile Justice National Spring Conference held in Washington, DC in May. They met with Senators Vitter and Landrieu's staff to discuss the success of

funded juvenile programs and the hardships the state continues to face to reduce delinquency. Ms. Guidry advised that after returning from the conference, a letter was received from Senator Landrieu voicing her concerns, and mentioned that she planned to inquire further. Senator Landrieu requested a time-line of events between LCLE office and OJJDP, to help her gain better understanding, prior to contacting OJJDP. Ms. Guidry said that the outcome of Senator Landrieu efforts is not yet known, nor if OJJDP will consider reversing their decision.

New Business

A. Allocations

Katherine Guidry presented the following allocations for consideration.

i. FY 2011 Title II – District 7

Ms. Guidry presented one FY 2011 Title II Formula Grant Program Allocation totaling \$26,306 and requested the Board to accept the allocation and application at the same time due to Federal end date.

David Waldon made the motion to recommend approval. Julio Galan seconded the motion. The motion passed without opposition. Dr. John Ryals, Jr. and Roy Junker, Jr. abstained.

ii. FY 2012 Title II – District 5

Ms. Guidry presented two FY 2012 Title II Formula Grant Program Allocations totaling \$30,924.

Julio Galan made the motion to recommend approval. Curtis Hooks seconded the motion. The motion passed without opposition. Dr. John Ryals, Jr. abstained.

B. Consideration of Applications – JABG, JJDP and/or Title V

DISTRICT 4 - Evangeline Law Enforcement Planning Council, Inc.

Representative: Chad Leger presented one (1) Title V application.

1. W11-4-001, 16th Judicial District Attorney's Office, "*Delinquency Prevention Program*"; \$25,000 (continuation); Representative: Angie Crochet

With no additional discussion, David Waldron made the motion to recommend approval. David Burton seconded the motion. The motion passed without opposition. Claire Daly abstained.

DISTRICT 7 – Jefferson Parish Criminal Justice Coordinating Council / Metropolitan District Law Enforcement Planning and Action Commission

Representative: Helmer Magnuson presented one (1) application.

1. J11-7-003, 24th Judicial District Attorney's Office, "*Diversion Program*", \$26,306 (new); Representative: Pam Occhipinti

With no additional discussion, Curtis Hooks made the motion to recommend approval. Ted Cox seconded the motion. The motion passed without opposition. Dr. John Ryals, Jr. and Roy Junker, Jr. abstained.

DISTRICT 8 – State Level

Juvenile Accountability Block Grant Program

Representative: Kimberly Lax presented six (6) applications.

1. 1099, Iberia Parish Sheriff's Office, "*Supervision and Probation*", \$15,000 (continuation); Representative: Mike Badeaux
Sole source

After discussion of details, Dana Menard made the motion to recommend approval with sole source. David Waldron seconded the motion. The motion passed without opposition. Claire Daly abstained.

2. 1104, 12th Judicial District Attorney's Office, "*Youth Court*", \$10,000 (continuation); Representative: Donna DeSoto

After discussion of details, Curtis Hooks made a request that a letter of support from Avoyelles Parish Children & Youth Planning Board be added as a special condition. Roy Junker, Jr. made the motion to recommend approval with a special condition of letter of support from Avoyelles Parish Children & Youth Planning Board. Claire Daly seconded the motion. The motion passed without opposition or abstention.

3. 1124, Orleans Parish District Attorney's Office, "*Juvenile Diversion Program*", \$21,880 (new); Representative: Andree Mattix

With no additional discussion, Ted Cox made the motion to recommend approval. Curtis Hooks seconded the motion. The motion passed without opposition or abstention.

4. 1126, 15th Judicial District Attorney's Office, "*Juvenile Diversion Program*", \$19,700 (continuation); Representative: Brad Hoang

With no additional discussion, David Burton made the motion to recommend approval. Tyler Lax seconded the motion. The motion passed without opposition or abstention.

5. 1176, Jefferson Parish Council, "*Juvenile Assessment Center*", \$39,500 (continuation); Representative: Roy Juncker, Jr.

With no additional discussion, Jim Garvey made the motion to recommend approval. David Waldon seconded the motion. The motion passed without opposition. Roy Juncker, Jr. and Dr. John Ryals abstained.

6. 1182, St. Tammany Parish Government, "*Drug Court*", \$21,500 (continuation); Representative: Adrienne Stroble

With no additional discussion, Curtis Hooks made the motion to recommend approval. Jim Garvey seconded the motion. The motion passed with, eleven recommend approval, two recommend deny, and no abstentions.

Title II Formula Grants Program

Representative: Katherine Guidry presented two (2) applications.

1. 1161, Louisiana Commission on Law Enforcement, "*DMC Assessment Study*", \$122,395 (continuation); Representative: Carle Jackson

With no additional discussion, Roy Juncker, Jr., made the motion to recommend approval. Dr. John Ryals seconded the motion. The motion passed without opposition or abstention.

2. 1175, Louisiana Commission on Law Enforcement, "*Compliance Monitor*", \$60,000 (continuation); Representative: Katherine Guidry

With no additional discussion, Curtis Hooks made the motion to recommend approval. Dana Menard seconded the motion. The motion passed without opposition or abstention.

C. Reports

Katherine Guidry asked the Board to accept the following Reports as presented.

1. Governor's Conference – See attached report from Dana Menard.
2. Children's Cabinet Advisory Board – See attached report from Dr. David Walden.
3. Federal Issues – See attached report from Vi-Eve Martin-Kohrs.
4. Disproportionate Minority Contact (DMC) – See attached report from Vi-Eve Martin-Kohrs.
5. Office of Juvenile Justice – See attached report from Dr. Mary Livers.
6. Juvenile Justice Federal Programs – See attached report from Katherine Guidry.

With no additional discussion, Roy Juncker, Jr. made the motion to recommend approval to accept Reports as presented. Claire Daly seconded the motion. The motion passed without opposition or abstention.

D. Other New Business

1. DMC Assessment Study Update

Trista Deame of Hornby Zeller & Associates presented a Feasibility Report update. Presentation was made by discussion, and an additional handout (attached), apprising of Board members of current findings and recommendations to improve data collection.

Board members opened the floor for further discussions and recommendations regarding the detail included in the DMC Assessment Study and additional handout.

- a. Phase II Final Report
 - i. Monitoring Plan
 - ii. Final Recommendations
 - iii. Release Retainage

After discussion of details, Dana Menard made the motion to recommend approval of the Phase II Final Report. Claire Daly seconded the motion. The motion passed without opposition or abstention.

- b. Phase III Report
 - i. Local Level Briefing Books for each Parish
 - ii. Executive Summary Briefing Book
 - iii. Interim Feasibility Report
 - iv. Recommendations for Research Proposal

Roy Juncker, Jr., made the motion to recommend approval of the Phase III portion of the DMC Assessment Study. Curtis Hooks seconded the motion. The motion passed without opposition or abstention.

2. OJJDP Technical Assistance (TA) on DMC

Katherine Guidry advised the OJJDP Technical Assistance on DMC was held May 14, 2013. Participants included the DMC Committee, LCLE staff, Trista Deame and other interested agencies. The TA consultants helped the participants develop four focus areas: marketing campaign, education, data collection and identifying champions. Each area was assigned to a focus group of the participants.

ViEve Martin-Kohrs recommended adding the additional components to the SAG's goals and continue to further develop these areas during scheduled DMC Committee meetings.

With no additional comments, Roy Juncker, Jr. made the motion to recommend approval. Claire Daly seconded the motion. The motion passed without opposition or abstention.

Board members opened the floor for further discussions and recommendations regarding the DMC:

a) Champions Committee and Adopt A Champion:

After discussion of details, Dana Menard recommended that a Champions Committee be formed and asked each Board member to adopt a champion to generate conversation and create awareness. With no additional comments, Roy Juncker, Jr. made the motion to recommend approval. David Waldon seconded the motion. The motion passed without opposition or abstention.

b) Letter to Judicial Districts Regarding Monitoring and Other Requirements:

After discussion of details, Claire Daly recommended that LCLE Joey Watson, Executive Director, write a letter to the Judicial Districts to bring awareness to certain monitoring and data collection requirements that must be maintained and submitted, to continue in a current eligibility status for OJJDP funding, and to be assured that the state remains in compliance with the JJDP Act.

3. Next Meeting – Katherine Guidry advised the next meeting will be held September 11, 2013, in Baton Rouge.

ADJOURN – Roy Juncker, Jr. made a motion to adjourn the **JJDP ADVISORY BOARD MEETING**. Claire Daly seconded the motion. The motion passed without opposition or abstention.

Attachments

Submitted by: Roxanne Langston